



NEW SUBCONTRACTOR CODE OF CONDUCT

Code of Conduct:

1. Arrive at least 15 minutes earlier than the call time of the artist you are assisting to every job.
2. Uniform: All black, clean hair and makeup with a sense of your own individual style and dress in appropriate shoes so you can easily and swiftly move around throughout your day.
3. NO Social media on set and no BTS (Behind the Scenes) content capturing of any kind unless directed by crowdMGMT or the artist you are assisting.
4. Be ready and willing to help on all aspects of the trade requirements of the artist you are assisting as well as whatever professional supportive tasks or errands are asked of you within professional reason.

Billing & Payment Instructions:

NOTE: All expenses incurred on site will be paid by the artist you are assisting directly unless otherwise communicated by crowdMGMT.

Follow Billing instructions: www.crowdmgmt.com/billingform

Terms: crowdMGMT pays upon receipt of funds from the client. No exceptions.

Policy Requirements: Without an attached W9, date & description of your work and job number within 5 business days of the job, your invoice is not payable. Acts of God are the only exception to the due date policy.

I hereby acknowledge the subcontractor terms here within and accept the outlined terms and requirements set forth as an artist assistant subcontractor for crowdMGMT.

Print Full Name: _____

Signature: _____

Date: _____